

**MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
02/05/2013**

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 6:30 pm

ATTENDING: Board Members: Keith Seward, Dean Streiff, Chris Narveson, Jim Hoesly, Robert Elkins, and Pattie Salter

ALSO ATTENDING: Dale Hustad, Town Attorney

K. Seward called the meeting to order at 6:30 p.m.

1. Proof of Posting: Clerk-Treasurer Salter confirmed proper posting.

K. Seward explained that he wished to attend the Village Board meeting at 7:00 p.m. He asked to move Items 5, 6 & 7 up on the agenda. Without objection, the items were moved forward. In addition, D. Streiff was appointed without objection to chair the remainder of the meeting.

5. Finance Committee Report:

- a. Accounts Receivable Aging List: D. Streiff reported
- b. Accounting Reports w/Monthly Bank Reconciliation: Not available – Clerk explained that printer had jammed while preparing meeting packets. Reports will be distributed at the February meeting.
- c. Approval and Payment of Bills: D. Streiff moved to approve December ACH **. C. Narveson 2nd. Motion Carried

D. Streiff moved to approve January checks 16981-16996 ACH 27341, 30106, 30107, 44672, 55052, 62921 & 10022. C. Narveson 2nd. Motion Carried.

D. Streiff moved to approve February checks 16997-17018 and ACH #30318, 30319, 52320, 73400, 10090 & 50325 C. Narveson 2nd. Motion Carried.

6. Clerk-Treasurer Report:

- a. Trash Collection Report:
P. Salter reported that she and K. Seward met with a representative from Veolia waste haulers and they will be putting together a proposal for us. We will be meeting with Waste Management to discuss the program.
- b. Accounting Software Review:
- c. Introduce Ordinance Establishing Split Shifts for Election Officials: D. Streiff move to adopt the resolution to establish split shift election. Motion Carried
- d. Correspondence:
 - i.

7. Chairman's Report

- a. Set 2013 Health Insurance Levels: Without objection the issue will be revisited at March 5th meeting.
- b. Discuss 5 Year Financial Plan: P. Salter reported earlier on this issue.
- c. Report on Cooperative Boundary Agreement Status:

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K. Seward reported that the Village has two concerns, a letter from their attorney with concerns about language in the agreement. The second issue had to do with the understanding of the revenue caps.

2. Approve Town Board Minutes:

- a. 01/15/2013 Town Board Caucus: J. Hoesly moved approve the minutes. C. Narveson 2nd. J. Hoesly noted that under the category Appoint Caucus Chair, the last sentence referred to Robert Elkins as Robert Hoesly. J. Hoesly moved to amend the minutes to reflect the correction. C. Narveson 2nd. Motion carried. D. Streiff noted that the next paragraph referred to J. Hoesly being appointed as a teller. In this instance, J. Hoesly referred to Jody Hoesly. D. Streiff moved to amend the minutes to reflect the clarification and change J. Hoesly to Jody Hoesly. C. Narveson 2nd. Motion carried. C. Narveson moved to approve the minutes as amended. J. Hoesly, 2nd. Motion carried.
- b. 01/15/2013 Town Board Minutes: C. Narveson moved to approve the minutes as presented. R. Elkins 2nd. Motion carried.

3. Public Comment: Without objection will revisit Clerk's Report.

4. Patrolman's Report:

D. Nielson report that during the last snowstorm a resident on Peter's lane had complained about their road not being cleared of snow. D. Nielson reported he went back and plowed the snow that night, however noted that the rain that followed the snow probably made a mess of the road.

5. Finance Committee Report: Report given earlier in meeting.

6. Clerk-Treasurer Report: Report given earlier in meeting.

7. Chairman Report: Report given earlier in meeting.

8. Plan Commission Report:

R. Elkins requested having the Plan Commission minutes distributed at the Town Board meetings.

9. Parks Report:

- a. Request for Unspent 2012 Budget – C. Narveson moved to carry over \$1,722 of which \$796 from the 2012 Park Site Evaluation to be used in 2013 for planning costs for expenditure of impact fees, \$645 from 2012 unspent per diems, \$98 unspent payroll taxes and \$22 from unspent Maintenance for recruitment and grant writing workshop in addition they requested \$161 for printing as illustrated, J. Hoesly 2nd. Motion carried.

10. Closed Session per §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – J. Hoesly moved to recess into closed session at 8:00. R. Elkins 2nd. Motion carried.

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11. Return to Public Session - D. Streiff moved to return to open session at 8:30. J. Hoesly 2nd. Motion carried.
12. Action on Closed Session - C. Narveson moved to approve Keith's recommendation to increase P. Salter's hourly wage by 2.6% or \$0.45/Hr. from \$17.49 per hour to \$17.94 per hour retroactive to anniversary date. R. Elkins 2nd. Motion carried.
13. Schedule Next Board Meeting: Without objection, the next Regular Town Board Meeting will be held March 5, 2013 at 6:30 p.m. following the Election split-shift public hearing.
14. Adjourn: Discussion ended at 8:45 p.m. R. Elkins moved to adjourn, 2nd by J. Hoesly. Motion carried.

Patricia I. Salter, Town Clerk-Treasurer